



APPLICATION FOR RESIDENTIAL RENTAL OCCUPANCY PERMIT

A permit is hereby requested for those named below to occupy the premises at:

No. _____ Street _____ Unit _____

in the City of Troy. Anyone occupying the premises is named hereon. Any person not named hereon who moves into these premises after the permit is issued is violating the law unless such additional occupancy is authorized by the Building & Zoning Dept. and this permit is amended. **A \$25 fee payable to the City of Troy must accompany this application along with copies of picture IDs of occupants 18 and over.**

Tenant's Name: _____ Date of Birth (DOB) _____
 Phone: _____ Cell Phone: _____

Additional occupants: (include first and last names and copies of picture IDs of occupants 18 and over)

Name _____	DOB _____	Relation to Tenant _____
Name _____	DOB _____	Relation to Tenant _____
Name _____	DOB _____	Relation to Tenant _____
Name _____	DOB _____	Relation to Tenant _____
Name _____	DOB _____	Relation to Tenant _____

Total number of rooms in unit proposed for occupancy _____; # of bedrooms _____; # of bathrooms _____

Date of proposed occupancy _____, 20_____

Owner's Name _____	Agent's Name _____
Address _____	Address _____
Phone: _____	Phone: _____

Note: It is the responsibility of the owner/agent to contact the Building & Zoning Dept. to arrange an appointment for the necessary inspections.

I certify that I am the occupant of the unit described in this application and that the answers contained herein are true and accurate in all aspects to the best of my knowledge.

Tenant _____ Date _____

Owner/Agent _____ Date _____

Office Use: Attach copy of picture ID for each adult tenant

Inspection Approved: _____ Date _____ Occupancy Approved: _____ Date _____

Inspection fee (\$25) paid: Date _____; Rec. #: _____; Permit #: _____

Copy to TWD/TPD _____ Water Deposit Paid: _____ Rec. #: _____